

**DOYNTON PARISH COUNCIL**  
**MINUTES OF DOYNTON PARISH COUNCIL MEETING**  
**HELD ON TUESDAY 8<sup>th</sup> JULY 2025, AT 7 PM.**  
**At DOYNTON VILLAGE HALL**

**Present:** William Crew Vice Chair  
William Roch Councillor  
Jill Salter Councillor.  
Mike Williams Councillor  
  
Elaine Weightman Parish Clerk  
  
*No members of the public in attendance*

The Vice Chair welcomed everybody and opened the meeting.

**Action**

1. **APOLOGIES:** - Cllr. Hart & Boyd Valley Cllr. Marilyn Palmer
2. **TO APPROVE THE MINUTES OF THE LAST MEETING**  
The Minutes of the Annual and the Minutes of the Parish Council meeting of 6th May 2025 were approved and signed by the Vice Chair on the proposal of Cllr. Salter and seconded by Cllr. Roch.
3. **MATTERS ARISING.** 80<sup>th</sup> Anniversary VE Day Celebrations were very well attended, and thanks made to the Roche's for hosting and organising residue funds from ticket sales will be donated to village organisations.
4. **TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS & PUBLIC.** *None to note*
5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.** *Non in attendance*
- 6 **PLANNING.**
  - 6.1 **To comment on planning applications:** *None to note*
  - 6.2 **To record comments made on applications dealt with since the previous meeting:**

**P25/01103/TCA:** -Land to the Rear and Northeast of High Street Doynton. BS30 5TF Works to fell 12no Monetary Pine (Pinus Radiata) trees situated within Doynton Conservation Area. *No comments.*

**Neighbouring Parish P25/01340/RVC;** Willow Brook Abson Road Wick. BS30 5TT Variation of condition 5 (to amend the wording) and condition 6 (to allow 10 horses to be kept on site) as attached to permission P20/11734/F. Change of use of agricultural land to a mixed use of keeping of horses and agriculture (sui generis) (retrospective) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). Erection of stable block and construction of outdoor manege with associated works. To note no approach made by Wick PC.to DPC.
  - 6.3 **To note planning decisions:**

**P25/00564/LB** Park Hotel and Resort Bath Road Wick .BS30 5RN  
Internal and external alterations to all elevations with the restoration, repair of all windows including the replacement of single glazing with vacuum glazing (excluding stained glass windows). Internal and external alterations to north

**EW**

elevation to remove 1no. commercial fire-escape, and installation of 1no. window in its place; installation of 1no. window following removal of commercial vents. Internal and external alterations to south elevation to re-open and restore 1no. blocked historic window. Internal and external alterations to east elevation to widen ground floor doorway and installation 1no. double door with fanlight in opening; and removal and replacement 1no. ground floor door. Internal and external alterations to west elevation with the creation of door opening and installation of 1no. pair of doors on second floor; and re-instatement of 1no. door and 2no. window openings on ground floor. External alterations to restore and re-point all stone jambs, cills and mullions and copings and stone detailing, removal and replacement of all iron rainwater goods. Internal works to ground and second floors to alter the layout with the installation of new partition walls. Internal works with restoration works to 10no. fireplaces and removal of paint from interior walls over ground, first and second floors. Internal works to first floor with the re-instatement of 1no. historic door opening, removal and replacement of 1no. staircase, installation of 1no. spiral staircase up to mezzanine floor.

*Approve with conditions.*

**P25/00998/TCA:** -Cumbria Church Road Doynton. BS30 5SS.: - Work to 1no Cedar Tree a crown reduction to leave a finished height of 10m and radial spread of 6m. Works to 1no Cedar Tree a crown reduction to leave a finished height of 6m and radial spread of 4m. Works to 1no Acer Tree a crown reduction to leave a finished height of 10m and radial spread of 4m all within Doynton conservation area. *No Objection.*

**P25/01259/TCA:** - Holy Trinity Church, Church Road Doynton BS30 5SU: Works to 1no Lime Tree and 1no Yew Tree to crown reduce leaving a finished height of 12 meters and a radial spread of 8 meters within Doynton Conservation Area. *No Objection.*

#### **6.4 Other Planning Matters/public rights of way/TPO.**

##### **6.4.1 HIGHWAYS ACT 1980 - SECTION 119**

**APPLICATION RELATING TO LWA/31 (PART) AND LWA/33 (PART), ON LAND NORTH AND WEST OF 3 AND 4 POWELL COURT, BOTTOMS FARM LANE.** *The Public Rights of Way and Commons Registration Sub-Committee considered 18 June 2025 at Council Chamber, Kingswood. Notifications will be given by SGC*

##### **6.4.2 Land to the rear of The Cross House Inn Doynton TREE PRESERVATION ORDER 1183 Formal Notice made on 16th June 2025 by SGC.**

Comments to be received by 14<sup>th</sup> July.

*DPC will object to the notice primarily on safety grounds.*

**EW**

## **7**

### **FINANCE**

#### **7.1 Approved invoices by Bacs from C/A at this meeting unless otherwise stated.**

- £ 49.00 SGC Bin empty April, May &, June 2025 **BACS**
  - £569.28E Weightman, Parish Clerk, (work undertaken June July 25) **BACS**
  - £ 53.53 E Weightman, Parish Clerk, (1/4 office expenses June July 25) **BACS**
  - £ 52.00 E Weightman reimburse ICO Registration 2025/26 **BACS**
  - £155.44E Weightman reimburse PRISM Doynton website hosting **BACS**
- The above were approved and proposed for payment by Cllr Williams & seconded by Cllr. Crew*

- 7.1.1 Payments approved and minuted at the meeting on 6<sup>th</sup> May were crosschecked with the invoices and bank statement by Cllr. Salter & the Clerk at this meeting & Cllr. Hart outside of this meeting.
- 7.2 **FINANCE REPORT**
- 7.2.1 After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 31<sup>st</sup> July 2025 will be £6,116.41 which includes the debit of monthly bank charges May & June of £10.00, Earmarked funds remaining: £862.62 Doynton Children's Committee.  
The balance on the S106 savings account currently stands at £8,396.60
- 7.2.2 To note Clerk/RFO and Chairman contact details forwarded to external auditors BDO LLP and notification of exempt status on May 12th, 2025.
- 7.2.3 It was agreed to accept the Appointment of Ms. Patricia Trull as Internal Auditor 2025/26 the clerk will advise Ms. Trull. **EW**
- 8 **VILLAGE MAINTENANCE & HIGHWAYS.**
- 8.1 **Update on problems already reported to SGC unless stated.**  
The damaged wooden fence on Church end/Doddington Firs/Rosevale and the Pothole outside Roselands have been repaired, the Chevron Board on Bury Lane has been replaced.  
Dave Jones SGC small maintenance team are due to commence work late July to undertake: The Tree on the Green, suckers trimming back & bushes trimming behind the wall, clearing vegetation debris on Toghill lane by the Old Rectory leading to the Playing/cricket field.
- 8.1.2 **Highways.**  
Traffic calming renewal of white lining to Bury Lane and High Street are undergoing new assessments along with the white lining request on the corner of Summers drive with Toghill lane through Neil Trotter, Traffic Engineer Place Engineering (Assess & Decide). The Clerk will ask for an update **EW**  
The Flood depth indicator on Dyrham Lane and a request to replace the collapsed Fence at the same flooding spot by the brook and field; which is now a danger to road users; are being chased by Boyd Valley Councillor Marilyn Palmer. **MP**
- 8.2 **New Issues raised by Councillors. Non to note**
- 9 **SPECIAL MATTERS FOR ATTENTION**
- 9.1 To note and ratify annual review of Risk Assessment ongoing, items to comply with GDPR on **the website**.  
Model Publication Scheme Document, Data Protection Policy, and General Privacy Document.  
**Others not on website:** Data Breach Policy, Advice for elected and prospective Councillors, Parish Council Security Guide, Data Retention Policy, Sub access request, Privacy Notice for Staff/Councillors and Consent Form. **EW**
- 9.2 It was discussed the recommendations from Fred Ellis re the Swing Posts from the Play Area Safety Inspection Report 2025 and it was also suggested Fred price and undertake the replacement of the two seats. The clerk will contact Fred. **EW**
- 9.3 Changes made to the DPC Financial Regulations were approved /adopted and signed by the Vice Chair and the Chair outside of this meeting and the website will be updated. **EW**

- 9.4 The Standing Orders that govern Doynton PC had been reviewed by the clerk and approved /adopted and signed by the Vice Chair and the Chair outside of this meeting and the website will be updated EW
- 9.5 See earlier at 9.2 earmarked funds from the former Doynton Children's Committee would be used to replace the swing seats.
- 10 **TO RECEIVE REPORTS OF MEETINGS ATTENDED.** *None to note*
- 11 **TO RECEIVE REPORTS BY BOYD VALLEY COUNCILLORS.** –  
*None to record.*
- 12 **MATTERS OF INTEREST RAISED BY MEMBERS.** *None to note*
- 13 **ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.** *Cllr. Crew wanted to record that he was Declaring an Interest in a future Planning Application on The Three Horseshoes site which had recently been submitted to SGC Planning.* EW
- 14 **DATE OF NEXT MEETING: Doynton Parish Council** will take place on Tuesday September 16<sup>th</sup> at Doynton Village Hall. at Doynton Village Hall at 7pm

The meeting closed at 7.53pm

Signed.....Date.....